

## FACILITIES PLANNING

The School Board is responsible for the regular operation and orderly development of all school facilities. The Board will oversee short and long-range facilities planning.

The Superintendent shall present to the School Board annually a ten-year Capital Improvement Program (CIP) which will include recommendations regarding timing, location, costs, and savings associated with:

- (1) New building requirements; and
- (2) Modernization of existing school facilities.

The school staff and the community, including school PTA(s) and PTSA(s), shall have the opportunity to participate in a broad public engagement process, including public hearings, during the development of the CIP.

In the development of buildings that are new or undergoing modernization, the school division shall use approved Educational Specifications. The input and viewpoints of teachers, students, and the community shall also be considered. The committee will present to the Superintendent its recommendations for facilities utilization, development and closure.

Recommendations to the School Board will be supported by data that supports the feasibility and need for construction and/or modernization.

The Board shall hold a public hearing prior to the adoption of the proposed Capital Improvement Program. Notice of the time and place for public hearings on the CIP must be published at least ten days in advance, in a newspaper having general circulation within the school division.

Ten-year enrollment projections will be prepared under the direction of the Superintendent and will be reviewed by the School Board annually.

Adopted: October 24, 1996  
Amended: April 20, 2006  
Amended: July 2, 2012  
Amended: March 10, 2016

Legal Ref.: Code of Virginia, 1950, as amended, §§ [22.1-78](#), [22.1-79\(3\)](#), and [22.1-92](#)

Cross Refs.: BBA School Board Powers and Duties  
DB Annual Budget  
FEA Educational Facilities Specifications