MINUTES
SCHOOL BOARD MEETING
ALEXANDRIA CITY SCHOOL BOARD
June 7, 2018 (7:00 p.m.)

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS: Ramee A. Gentry
Cindy Anderson
Ronnie Campbell
William E. Campbell
Henry E. Cardwell
Karen Graf (arrived at 7:29 p.m.)
Christopher J. Lewis
Margaret Lorber (arrived at 7:10 p.m.)
Veronica R. Nolan

ALSO IN ATTENDANCE: Dr. Lois Berlin, Jennifer Abbruzzese, Susan Neilson, Jay Falk, Betty Demissie, Andrew Watson, Mignon Anthony, Michael Herbstman, Joseph Makolandra, Ann Maddock, Dr. Gerald Mann, Richard Jackson, and Bill Campbell

Call to Order

1. **Meeting Called to Order by Chair Gentry**

   Chair Gentry called the meeting to order at 7:06 p.m. All members of the School Board were present at the start of the meeting except Ms. Lorber, who arrived during the Pledge of Allegiance, and Ms. Graf, who arrived during the Communications and Addresses to the Board.

Pledge of Allegiance

2. **Pledge of Allegiance**

   The Pledge of Allegiance was led by students Paul Loberg, Khalilah Garcia and Patrick May from Charles Barrett Elementary School. Students showed the School Board how they started their day by demonstrating Skidamarink, Lettercise, yoga poses and a concentration challenge.

Moment of Silence

3. **Observe a Moment of Silence**

   A moment of silence was observed.

Adoption of Meeting Agenda

4. **Adopt the Meeting Agenda for the June 7, 2018 School Board Meeting**

   Ms. Lorber moved to adopt the meeting agenda for the June 7, 2018 School Board Meeting. Vice Chair Anderson seconded the motion.

   The vote to adopt the meeting agenda was unanimous, 8-0. The motion carried.

Communications & Addresses to the Board

5. **ACPS Student Art Showcase**

   Dr. Berlin and Chair Gentry celebrated the student artists from each of the ACPS schools whose art has been added to the School Board Meeting Room walls. There was a reception held prior to

the School Board Meeting to celebrate the students, parents and teachers who made the Art Showcase possible. Mr. Andrew Watson, Curriculum Specialist for Fine Arts, presented special booklets featuring last year's artwork to the School Board. Chair Gentry commented how much the beautiful artwork adds to the enjoyment of the room, and how different the room looks without it.

6. Optimist Oratorical Contest Award

Dr. Berlin recognized Cameron Beaujon, 8th Grade student at George Washington Middle School, for his success in winning the Optimist Club of Alexandria's Oratorical Contest. This year's contest topic was "Where are my Roots of Optimism?" Contestants are middle and high school students. Cameron won the Optimist Club of Alexandria's regional contest. He then went on to the next level competition, the Zone, with primarily Northern Virginia contestants, and won. The next competition was at the District level, representing most of the state of Virginia. He gave a strong performance, but did not prevail. Dr. Berlin noted how proud ACPS is of him, and presented him with a gift for his accomplishments.

7. Recognition of School Board Advisory Committee Chairs

Chair Gentry thanked the Chairs of the School Board Advisory Committees for their commitment and tireless dedication of ACPS students, and their commitment to supporting the work of the School Board.

8. Recognition of School Board Student Representatives Betelhem Demissie and Jay Falk

Chair Gentry thanked the School Board Student Representatives for all of their hard work and congratulated them for all that they have accomplished this year in their roles. She noted their dedication and assistance in representing the student voice. Board Members and Dr. Berlin also remarked on their service and thanked them for their work. It was noted that they had a large impact on the Student Representative position, how it functions, and were the first School Board Student Representatives that actually accomplished a policy change.

9. Introduction of the 2018-2019 Student Representatives to the School Board

Chair Gentry introduced Mr. Ewan Thompson and Ms. Bridget Williams as the 2018-2019 Student Representatives to the School Board. She noted that the Board looks forward to working with them, and gave them chocolate to help prepare them for Board Meetings. She wished them a great summer.

10. Public Comments

There were no Public Comment speakers this evening.

11. Report from Student Representatives Betelhem Demissie and Jay Falk

Ms. Demissie thanked the Board for their kind words. She remarked how scared she was prior to starting in the role. She thanked the Board Members for their help throughout the year, as well as their teachers and Principal Balas for supporting them in their work. She noted that they have had some great accomplishments and hopes that the new representatives can carry on their work, and that she learned a great deal about ACPS and the community.

Ms. Falk thanked the School Board for the great opportunity. She suggested to the new School Board Representatives that they use their position to help make positive changes for ACPS students. She noted that the School Board works tirelessly for ACPS, and hoped that the School Board will continue to make improvements throughout the school division. She hopes the Board can solve the division's capacity issues and give students the best possible teachers.

Closed Meeting and Certification of Closed Meeting

12. **Closed Meeting**
13. **Certification of Closed Meeting**

There was no closed meeting held.

Old Business & Action Items

14. **Adoption of the Final FY 2019-2028 Capital Improvement Program (CIP) Budget**

Ms. Mignon Anthony, Chief Operations Officer, presented the FY 2019-2028 CIP Budget for adoption. She noted that on May 3, 2018, Alexandria's City Council adopted its FY 2019-2028 CIP Budget, which allocated funds for the entire amount requested as either Direct Funding or Reserved Bond Capacity Cash Capital. It is expected that $5.15M in high school planning reserve funds will be brought for approval at the June 13, 2018 City Council Legislative Meeting.

Vice Chair Anderson made the following motion:

> Madam Chair, I move that the Alexandria City School Board approve the FY 2019–2028 Capital Improvement Program Budget in the total amount of $474,680,533, with $68,331,789 in FY 2019, which includes $33,181,789 in direct funding and $35,150,000 in reserve funding to be made available to the School Board by City Council during the fiscal year.
>
> The Superintendent is granted the authority to make the necessary minor changes to comply with the School Board.

Ms. Lorber seconded the motion.

The vote to adopt the final FY 2019-2028 CIP Budget was unanimous, 9-0. The motion carried.

Dr. Berlin thanked Ms. Anthony for her hard work on the budget since joining ACPS in January.

15. **Adoption of the Final FY 2019 Combined Funds Budget**

Mr. Michael Herbstman, Chief Financial Officer, gave an overview of the budget, including the following:

- Total budgeted revenues and other financing sources of $294,009,988.
- The City Appropriation to schools for FY 2019 totals $223,829,302.
- Total budgeted expenditures of $299,670,587.
- A planned use of fund balance totaling $5,660,600 including $5,206,249 from the Operating Fund
- and $454,351 from the School Nutrition Fund.
- FTEs for FY 2019 total 2,585.04, an increase of 67.11 FTEs or 2.67% over FY 2018.

He thanked the budget team and financial systems staff, including Dominic Turner, Robert Easley, Shelly Sikhammountry, Lauren Walker, Denise Moye and Daniel Fugar for their tireless work on the budgets.

Vice Chair Anderson made the following motion:

> Madam Chair, I move that the Alexandria City School Board approve the FY 2019 Combined Funds Budget as follows:
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> - The FY 2019 Operating budget in the amount of $275,423,064 for both revenues and expenditures. This includes other financing sources and uses, as well as a planned use of general fund balance in the amount of $5,206,249 and a transfer of $1,613,613 to the Grants and Special Projects Fund. The Operating budget includes 2,381.69 FTEs and a total City appropriation of $223,829,302.

- The FY 2019 Grants and Special Projects budget in the amount of $15,179,993 for revenues and expenditures. This includes a transfer of $1,613,613 from the Operating Fund. This budget includes a total of 92.35 FTEs.
- The FY 2018 School Nutrition Services budget totals $10,681,143 for both revenues and expenditures. This includes a $454,351planned use of School Nutrition fund balance. This budget includes a total of 111.00 FTEs.

The Superintendent is granted the authority to make the necessary minor changes to comply with the intent of the School Board. Additionally, the School Board authorizes the encumbrances remaining as of June 30, 2018 to carry forward from FY 2018 to FY 2019 as an adjustment to the final budget.

Mr. Herbstman noted an error in the motion read indicating that the third bulleted paragraph should indicate FY 2019, not 2018 as read. Vice Chair Anderson read the motion again with the correct year.

Ms. Campbell seconded the motion.

The vote to adopt the Final FY 2019 Combined Funds Budget was unanimous, 9-0. The motion carried.

Consent Calendar

16. **Contract for Roof Replacement at Cora Kelly**
17. **FY 2018 Monthly Financial Report Ending April 31, 2018**
18. **Policy Revisions**
19. **Appoint Ewan Thompson and Bridget Williams as the 2018-2019 Student Representatives to the School Board**
20. **Minutes from the May 31, 2018 Special Called School Board Meeting**

Vice Chair Anderson moved to adopt the Consent Calendar. Ms. Campbell seconded the motion.

Mr. Lewis asked to pull the "Budget Transfer from the CIP Reserve Account to Support the George Washington Middle School Kitchen/Cafeteria Renovation" agenda item from the Consent Calendar.

The vote to adopt the amended Consent Calendar was unanimous, 9-0. The motion carried.

Items Pulled from the Consent Calendar

21. **Budget Transfer from the CIP Reserve Account to Support the George Washington Middle School Kitchen/Cafeteria Renovation**

Mr. Lewis asked to pull this item to express concerns regarding the process for approval of this item and a previously approved contract. He expressed that ACPS did not do a good job estimating the project, and that the contract was approved by the Board without having the money appropriated. He expressed the need for proper order as well as for tightening up the policies that allowed this. Ms. Lorber asked if the Board could receive follow-up clarification from staff on the process followed for this project, to address Mr. Lewis' concerns.

Mr. Lewis moved to approve the budget transfer request totaling $218,361.95 from the CIP Reserve Account to the George Washington Middle School Kitchen/Cafeteria renovation project. Mr. Campbell seconded the motion.

The vote to approve the budget transfer request totaling $218,361.95 from the CIP Reserve Account to the George Washington Middle School Kitchen/Cafeteria renovation project was unanimous, 9-0. The motion carried.

New Business and Reports to the Board

22. TELL Survey

ACPS, in collaboration with the National Education Association (NEA) and the Education Association of Alexandria (EAA), engaged the New Teacher Center (NTC) to conduct the third administration of the TELL (Teaching, Empowering, Leading and Learning) Survey. The purpose of the survey is to obtain teacher perceptions regarding the working conditions in each school, to be used for discussion and improvement. The data are also used for various key performance indicators (KPIs) in the ACPS 2020 Strategic Plan. Overall, 949 ACPS educators completed the survey, resulting in a response rate of 60%. Ms. Ann Maddock, of the NTC, provided information regarding the survey, highlights of the overall survey results, and a summary of the results compared to the 2016 survey.

23. Summer School 2018 Preview

Dr. Gerald Mann, Executive Director of Secondary Education, presented information about ACPS 2018 summer programming. He noted that summer school programs will be held at Minnie Howard, George Washington, George Mason, James K. Polk, Jefferson-Houston, and William Ramsay schools, and include 19 different learning programs. Information for all summer programs was posted in January on the ACPS website and registration is on-going. Most summer programs are free, with the exception of the high school program and the summer language academy.

24. Budget Transfer from the CIP Reserve Account to Support the Jefferson-Houston Infrastructure Repair Project

Mr. Richard Jackson gave an overview of the requested budget transfer from the CIP Reserve Account, totaling $150,000 to support a comprehensive mechanical infrastructure analysis of the Jefferson Houston Pre-K to 8 School. This would leave a balance of $753,129.32 in the CIP Reserve Account. The item will return for Board approval at a future meeting.

25. Athletic Hall of Fame Nominees

Mr. Bill Campbell, School Board Liaison to the Athletic Hall of Fame, reported on the 2018 nominees for induction into the ACPS Hall of Fame, who were approved by the Athletic Hall of Fame Advisory Committee on June 5, 2018. He reported that the selection committee achieved overwhelming consensus on the nominees, and that the induction ceremony would be aligned with the T.C. Williams High School Homecoming Weekend activities scheduled for the fall. This item will return at the next School Board meeting for approval.

Nominees are:

Karen Bowles—T.C. Williams High School, Class of 1986, Basketball

Carl Carr—T.C. Williams High School, Class of 1982, Football

Kelli Flynn—T.C. Williams High School, Class of 1990, Track and Field

Eduardo Lopez—T.C. Williams High School, Class of 1976, Soccer

Paul Shu—George Washington High School, Class of 1935, Football

Earl Quash—George Washington High School, Class of 1969, Basketball

Kihlon Golden—T.C. Williams High School, Class of 1992, Crew, Cross Country, Indoor Track, Basketball

Steve Osisek—George Washington High School, Coach and Administrator, Football and Basketball

26. Policy Revisions

Ms. Jennifer Abbruzzese, Clerk of the Board and Policy Liaison, presented policy revisions to Policy JHCF: Student Wellness, JHCF-R: Wellness Guidelines for ACPS, Policy JHCD: Administration of Medications to Students, and JHCD-R: Regulations for the Administration of Medications to Students. Feedback from School Board Members will be incorporated into the draft policies and regulations and will return at a future meeting for review and adoption.

Chair's Report

27. Report from Ramee A. Gentry

Chair Gentry gave no report this evening.

Superintendent's Report

28. Report from Dr. Lois F. Berlin

Interim Superintendent Berlin reported on the showcase events at GWMS held the previous night, which were very impressive. She also attended the Scholarship Fund of Alexandria's Scholarship Awards Night, where $400,000 of scholarships were given out to T.C. Williams seniors.

Announcements

29. Announcements

There were no announcements by Board Members.

Closed Meeting and Certification of Closed Meeting

30. Closed Meeting and Certification of Closed Meeting

Vice Chair Anderson moved that the Board convene a closed meeting pursuant to VA Code 2.2-3711(A)(1) for the discussion and consideration of employment, performance and contractual matters for five specific employees.

Mr. Lewis seconded the motion. The vote was unanimous, 9-0, to convene a closed meeting. The motion carried.

The Board moved into a closed meeting at 11:30 p.m.

Vice Chair Anderson moved that pursuant to VA Code 2.2-3712, that the Board certify that to the best of each member's knowledge, only public business matters identified in the motion by which the closed meeting was convened, and are lawfully exempted by the Freedom of Information Act, were heard, discussed or considered by the Board in the Closed Meeting held on June 7, 2018.

Mr. Campbell seconded the motion. The vote was unanimous, 9-0, to certify the closed meeting.

Adjournment

31. Adjourn

On a motion by Mr. Campbell and seconded by Mr. Lewis, the Board voted unanimously, 9-0, to adjourn. The meeting ended at 11:40 p.m.

Ramee A. Gentry, Chair

Clerk/Deputy Clerk

These minutes were adopted at the June 21, 2018 School Board Meeting.